



ENGADINE WEST PUBLIC SCHOOL

Buckle Avenue, Engadine NSW 2233

Phone: (02) 9520 8134

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Fax: (02) 9520 5314

Parent and Student School Device Borrowing Agreement 2022

COVID-19 Special Arrangements

2022

Dear parents/carers,

Engadine West PS extends the opportunity for all students to have access to an electronic device to ensure effective teaching and learning in the home environment during home-based learning. Parents/carers who give permission for their child to borrow a school device are advised to read the Parent and Student School Device Borrowing Agreement carefully with their child before signing and returning it. The Parent and Student School Device Borrowing Agreement must be completed by participating students and their parent/carer prior to borrowing a school device.

This opportunity is extended to students currently enrolled at Engadine West PS.

2022 School Device Borrowing Agreement - Parent and Student Users

In order to extend student learning, students at Engadine West PS have the opportunity to borrow a school technology device for use at home. Parents and students wishing to utilise this program must agree to the following conditions.

Student Responsibilities

1. The student and their parents take full responsibility for the school device. Every effort should be made to ensure its security.
2. The student and their parents are responsible for the proper care of the school device, including any costs of repair, replacement or any modifications needed due to loss or damage.

Storage

3. The student and parents agree to the device being stored safely in their home until the device is returned to school after use.

Usage

4. When at home, the student will only use the school device to access classroom and school related activities, and will comply with the Department of Education's [Student use of digital devices and online services policy](#).
5. Students should not take photos, video or sound recordings of other students or family members without their knowledge and consent. They are not allowed to **share/post** photos, video or sound recordings taken at home without the permission of a teacher.
6. The school reserves the right to inspect the school device if there is reason to believe that the student has violated school policies, school rules or has engaged in other misconduct while using the school device.
7. Violations of school rules involving a school device may result in the student being banned from using the device at home as well as other disciplinary action.

**Please sign the attached Parent and Student School Device Borrowing Agreement
and return to your child's class teacher.**

A handwritten signature in black ink, appearing to read 'Sue Roach'.

Sue Roach

Principal



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2022 School Device Borrowing Agreement - Parent and Student Users

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I _____ (parent/carer) give permission for my child _____ of class _____ to borrow the following school device to use at home.

Device Type (eg iPad, laptop): _____ Device Manufacturer: _____

Device Serial Number: _____ Device Model: _____

Accessories included (eg charger): _____

As a parent/carer I understand that my child will be responsible for abiding by the attached conditions. I have read and discussed them with her/him and they understand their responsibilities they have in the use of the school device at home and when travelling to and from school.

Parent/carer name

Parent/carer signature

Date

As a student of Engadine West Public School I understand and will abide by the attached conditions. I further understand that any violation of the conditions may result in the loss of my device borrowing privileges as well as other disciplinary action.

Student name

Student signature

Date

OFFICE USE - DEVICE RETURN DETAILS: All components returned? Yes / No

Name

Signature

Date